

The production process and what to expect.

The initial enquiries will be made via the film or national office, in the event of an enquiry coming directly to you and you would like some support, please contact your local film or national office, who will be happy to assist you. Productions work on tight deadlines and often look at locations in multiple areas at the same time. As a result, the quicker your response the more likely it is that the production will secure the contract. Remember, enquiries do not necessarily mean filming is going to happen.

A location scout has a brief that they need to meet, so they will arrange a visit, this is when they will find out as much information as possible about your location and take more pictures. It is vital you understand what is expected in terms of:

- The use of buildings and land
- Any alterations to the property
- The use of furniture, props and services i.e. water and electricity
- The content and context of the script
- You receive a copy of the production's public liability insurance and are happy with the value. £5m is industry standard unless your location is a heritage venue where you may require £10m coverage.

If a production wishes to use your location yet plans to affect local residents and businesses whilst shooting, they will consult with them.

Before committing, the production company may visit several times and a technical recce will be conducted (this is when all the decisions will be made about how filming will progress). If you can, it is advisable that you are present in order for you to answer any questions and provide knowledge, if you are unable to attend please find a representative.

For all contracts and negotiations you should:

- Ensure fees are explicitly stated
- Any clauses and penalties for overruns are identified
- Ensure guarantees of reinstatements to original condition including damages have been agreed
- Provide a property inventory

Final points for consideration

Parking is likely to be required for all filming locations. If you have an outdoor space that is suitable and available you could include the details as an addition which would help secure the production.

Confidentiality is paramount, most production companies will not want their details to be commonly known and failure to adhere to these requests could lose you the production shoot. Please ensure you are aware of this.